

Blueprint

A publication of the

PHARMACY REGISTRATION BOARD OF WESTERN AUSTRALIA

Newsletter

Issue No. 4 | March 2013

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Board meetings are generally held the first and third Wednesdays of the month, except for January.

Upcoming Meetings:

April 2013:	3rd and 17th
May 2013:	1st and 15th
June 2013:	5th and 19th
July 2013:	3rd and 15th

Welcome to the fourth issue of the Pharmacy Registration Board of Western Australia's newsletter

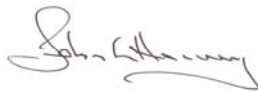
Introduction by John Harvey, Presiding Member

This is our fourth Newsletter and we have focussed on alerting you to a number of changes that have been made this year.

I want also to comment here on the requirements for a counselling area in pharmacies. The minimum standard is "....an area in which a consultation conducted by a pharmacist is not reasonably likely to be overheard by a person who is not a party to the consultation". Many applications to the Board are just meeting this basic requirement.

It is surprising that many new pharmacies and those doing major refits are not taking the opportunity to future proof this area by providing better facilities than are being submitted. Why spend so much money and then only comply with the minimum standard? We are aware that in the not-too-distant future there are a number of clinical and advisory services for which a pharmacy will be paid and for which the current minimum requirements for private consultation will be inadequate, meaning that a pharmacy will not be eligible to provide these important services. There will be the need for complete visual and sound privacy, and for enough space to allow the client to lie down. There may even be requirements for first aid equipment and a basin. This should be borne in mind if you are applying to register a new pharmacy or to undertake a major alteration to an existing one. A subsequent retrofit to secure eligibility for new programs may be much more expensive!

Enjoy this newsletter and have a happy and safe Easter break.



Major Changes:

- Changes to the application form,
- Flowcharting the application process,
- New preliminary application form,
- Changes to Board's website, and
- Introduction of a definition for a "dispensary".

Other items clarified in this newsletter are:

- Clarification of the definition of a significant alteration,
- Changes to the Register,
- Resultant amendments to the *Pharmacy Registration Board of WA – Guidelines 2012*,
- The Board's requirements for trusts, and
- Proprietary interest considerations.

Changes to the Application Form

The *Application for Registration of Premises as a Pharmacy* form has had a name change on the website; it is now called “*Pharmacy Application Form*” and has undergone some minor formatting changes.

The Application Process

The Board has recently produced a series of flowcharts that explain the application process for applying for new premises, relocation alterations/extensions, from start to finish. The flowcharts produced are as follows:

- Application flowchart – this flowchart gives a general overview of the entire application process.
- Alterations/extensions flowchart – this flowchart explains the process for applications which involve alterations or extensions.
- New premises flowchart – this flowchart explains the process for applications which involve obtaining approval for a new premises.
- Relocation flowchart – this flowchart explains the process for applications which involve the relocation of a premises.

New Preliminary Application Form

The Board has also revised its process for approving applications for relocation of premises. A new form, entitled “*Preliminary Notification of Relocation of Pharmacy Premises*” has been uploaded to the website. This is to be used when the relocated premises do not yet have all the required equipment and/or reference material at the relocated premises and will not have the required equipment/reference material until the move is completed.

This is generally the case when the equipment and reference materials from the existing pharmacy are to be used within the relocated pharmacy. This form is required to be reviewed by the Board at a Board meeting. Meeting dates therefore must be kept in mind by applicants so that approval is not delayed. The fully completed “*Notification of Completion of New Pharmacy Premises*”, including the required photographs, must be submitted to the Board prior to 8:00 am on the morning of the proposed opening date. If this form and the required photographs are not submitted prior to the opening date, a condition will be placed on the premises that the pharmacy has matters outstanding and the time frame for resolution of these outstanding matters. If the matters outstanding are considered to be major, the Board may cancel the registration of the premises.

Website changes

The changes to all forms and the flowcharts for the various application forms are available on the board’s website at www.pharmacyboardwa.com.au.

In addition forms and guidelines are now separated on the website.

Frequently Misunderstood Definitions

Significant Alteration

It has come to the Board’s attention that the meaning of a “Significant Alteration” is still widely misunderstood. The Board interprets a “significant alteration” to mean the following:

“an alteration to the pharmacy that affects the construction, structure, layout, or floor area affecting the:

- dispensary,
- counselling area(s),
- scheduled medicines area, or
- the ability to supervise the provision of scheduled medicines from the dispensary, or
- anything that affects the entry to the shop, or
- impacts on public access to the shop.”

Dispensary

The dispensary **sits within or is ideally located near** the professional service area of the pharmacy. The professional service area may also include counselling areas, prescriptions in/out counters and where Schedule 2 medicines and Schedule 3 medicines are stored.

The dispensary is that part which:

- a. is an area within a pharmacy that a pharmacist reserves for the dispensing or preparation of prescriptions and scheduled medicines; and
- b. ensures privacy for the pharmacist and the activities conducted in the dispensary; and
- c. provides an environment where a pharmacist can undertake dispensing and other functions in a safe and professional manner (including measures to control and minimise distractions); and
- d. is an area where Schedule 3R and Schedule 4 medicines are stored; and
- e. is an area to which the public is denied access; and
- f. is positioned to allow a pharmacist to effectively supervise that part of the pharmacy premises where Schedule 2 medicines and Schedule 3 medicines are stored, sold or supplied; and
- g. is an area where the pharmacist has ready access to required reference materials; and
- h. is an area in which medicines are stored in a manner which will not promote the sale of a product or to which undue attention would be drawn; and
- i. is separate from the area for general unpacking of goods; and
- j. is separate from any designated staff area.

Changes to the Register

The Board has had some recent experiences where both mail and emails have been returned to the Board due to the registered premises either having changed their physical address (for example where a shopping centre changes the shop number) or email address. **All registered proprietors are reminded that any changes of physical address or email address must be advised to the Board in writing to ensure that all correspondence with the Board is dealt with in timely manner.**

Guidelines 2012 – Display of Names

We wish to take this time to make you aware of the Board's publication "Guidelines 2012" and a section of these guidelines that many may be unaware of; the **display of names in the pharmacy**. The guideline states as follows:

"The public is entitled to know the names of the pharmacists with whom they are dealing in a professional capacity.

The name or names of the proprietor(s) of a pharmacy, natural or corporate as the case may be, must be displayed on a sign on the pharmacy premises so as to be clearly visible.

The name of the pharmacist who is regularly and usually in charge of the pharmacy and the name or names of other pharmacists on duty are to be displayed in the professional service area or the place where medicines are usually collected by the public. The name of all pharmacists should be shown as they appear on their *Pharmacy Board of Australia Certificate of Registration*.

There is neither a requirement for, nor objection to, the wearing of name badges."

The Board's Requirements Regarding Trusts

What are the different Board requirements for trusts which hold a proprietary interest in a pharmacy as opposed to a Trust that acts as a service trust?

Where a trust has a proprietary interest in a pharmacy the beneficiaries of that trust must be restricted as per the Board's guidelines. Further the trust deed is required to have a clause that states "Any amendment to this trust deed where the effect of the amendment is to alter the class of beneficiaries will require the approval of the Pharmacy Board of Western Australia"

Where a trust is operating as a service trust, there is no restriction on the class of beneficiaries, and the above mentioned clause is not required in the trust deed, provided:

- The trust does not have a proprietary interest in the pharmacy business; and
- There is a written agreement, contract, memorandum of understanding or other documentation between the parties setting out the details of the services and how they are paid for; and
- Any documentation is made available for inspection by the Board at any reasonable time.

Proprietary interest considerations

Where a pharmacist is a beneficiary of a trust which either directly, or indirectly, through ownership of another entity that owns a pharmacy, it is considered that this constitutes a proprietary interest in a pharmacy.

Pharmacists are reminded they are limited to ownership, or having a proprietary interest in, no more than 4 pharmacies.

Accordingly, where both spouses have ownership of a pharmacy through trusts, they should carefully review the beneficiaries to ensure they do not breach the ownership provision.

Register Movements—1 October 2012—28 February 2013

Note: **PI** refers to “Proprietary Interest”

Change of Ownership:

Nightingales Pharmacy – Erskine
TERRY PIN, EDWIN MASI, KATHY MYPHUONG BLAKE & JEREMIAH O'CALLAGHAN
Shops 4, 5 & 6, Erskine Central Shopping Centre, Old Coast Road, Mandurah
Ex: Terry Pin, Edwin Masi, Kathy My-phuong Blake & William Safar

Friendlies Chemist Brookfield Place
NIGHTINGALES CHEMIST P/L ATFT CITY SQUARE TRUST & STENT NOMINEES P/L ATFT BARRINGTON TRUST (PI: Andrew Stent & Jeffery Leach)
Shop P102, Brookfield Place, 125 St Georges Tce, Perth
Ex: Andrew Stent

Pharmacy on Murray
PHARMACY ON MURRAY P/L ATFT COOKIE JAR UNIT TRUST (PI: Viviana Tran)
Unit 1, 109 Murray Street, Perth
Ex: Viviana Tran

Hammond Park Pharmacy
HAMMOND PARK PHARMACY P/L (PI: Ravin Pushpalingam & Denny Scaletti)
Shop 1, Park Hive S/C, 1 Macquarie Blvd, Hammond Park
Ex: Ravin Pushpalingam

Leschenault Pharmacy
LESCHENAULT PHARMACY P/L PI: Ross Darnell)
Unit 3, 12 Leisure Dr, Leschenault
Ex: Leschenault Pharmacy Pty Ltd – PI: Ashley Hammond

Secret Harbour Pharmacy
KDS NOMINEES WA P/L ATFT SECRET HARBOUR PHARMACY U/T (PI: David Pham, Ke Khoon Lee, Sudesh Sivadas)
Shop 12, Secret Harbour S/C, 420 Secret Harbour Blvd, Secret Harbour
Ex: Allan Jelleff, Mark Coles & Anny Sefton

Yanchep Pharmacy
MICHAEL HAINSWORTH, FRANK WALSER & PAUL DRAKE-BROCKMAN ATFT DRAKE-BROCKMAN PHARMACY TRUST
Shop 3, 5 Village Row, Yanchep
Ex: Michael Hainsworth, Frank Walser & Paul Drake-Brockman

Change of Ownership: (cont'd)

Gerald Burns Pharmacy
AMANDA BRYCE
Shop 7, Melville Plaza S/C, 380 Canning Hwy, Bicton
Ex: Amanda Bryce & Cecilia Chu-Chin

Beverley Pharmacy
RAMY MOUSA
112 Vincent Street, Beverley WA 6304
Ex: Christopher Whittle

Hilditch Pharmacy
JULIA KAGI & HYDE PHARMACY P/L ATFT HYDE PHARMACY TRUST (PI: Elizabeth Hyde)
Shop 1, 5 Hilditch Ave, Newman
Ex: Julia Kagi

Change of Ownership/Change of Name:

Priceline Pharmacy Perth Central Station
STEPHEN ONESTI, SUN CHUAN TAN & CHRISTOPHER SMITH ATFT SMITH FAMILY TRUST
Shop 8, City Station Concourse, 378 Wellington Street, Perth
Ex: Stephen Onesti & Sun Chuan Tan;
Ex: City Railway Station Pharmacy

Chemist Warehouse Girrawheen
MARIO VERROCCHI
Shop 3, Summerfield Shopping Centre, 3 Wade Court, Girrawheen
Ex: Doan-Tran Hong Le; Ex: Mediplus Pharmacy

Booragoon Chemmart Pharmacy
D&G (WA) P/L ATFT DGSN FAMILY TRUST (PI: Graeme Turich)
Unit 2, Booragoon Commercial Centre, 177-179 Davy St, Booragoon
Ex: Michael Dillon; Ex: Pharmacy 777 Booragoon

Pharmacy 777 Port Hedland
MACKENZIE NO 2 P/L ATFT MACKENZIE NO 2 DISCRETIONARY TRUST, STEWART NO 1 P/L ATFT STEWART NO 1 DISCRETIONARY TRUST & DILLON NO 1 P/L ATFT DILLON NO 1 DISCRETIONARY TRUST (PI: Greg MacKenzie, Laura Stewart & Luke Dillon)
Shop 9, Boulevard S/C, Cnr McGregor & Wilson St, Port Hedland
Ex: Maia Zuideveld; Ex: Health Focus Pharmasave Hedland

New Pharmacy:

Pharmacy@Vale
SHILAN RAJNIKANT DODHIA
Shop 10, The Vale Town Centre, Swanleigh Parade, Aveley

Hilditch Pharmacy
JULIA KAGI
Shop 1, 5 Hilditch Ave, Newman

Change of Name:

Priceline Pharmacy Karrinyup
CARL TURICH, MALCOLM WEIR & RODNEY SEDGWICK
Shop G45, Karrinyup Shopping Centre, 200 Karrinyup Rd, Karrinyup
Ex: Karrinyup Centre Pharmacy

Health Focus Pharmacy Geraldton
MARK BALDOCK
233 Lester Avenue, Geraldton WA 6530
Ex: Health Focus Pharmasave Geraldton

Marketplace Pharmacy Kwinana
GREGORY CRAWFORD
Shop T23/24, Kwinana Marketplace S/C, 4 Chisham Ave, Parmelia
Ex: The Hub Soul Pattinson Chemist

Australind Chemmart Pharmacy
ROBERT BERTOLINI & ANDREW HARRIS
Shop 12 & 14, Australind S/C, Old Coast Rd, Australind
Ex: Australind Village Pharmacy

Usher Compounding Pharmacy
WARREN CARGILL
36 Cranbrook Way, Bunbury
Ex: Usher Pharmacy

Chemmart Pharmacy Superstore Geraldton
BARBARA KIRK & CHRISTOPHER MCELWEE
113 Marine Tce, Geraldton
Ex: Fountains Chemmart Pharmacy

Relocation:

SuperChem Kwinana Pharmacy
AI LING CHAN
Shop P2-2, Kwinana Marketplace, 4 Chisham Ave, Kwinana
Ex: Temporary Pad Site 1, The Hub S/C, Chisham Ave, Kwinana

Register Movements—1 October 2012—28 February 2013 (cont'd)**Relocation (cont'd)****Optimal Pharmacy Plus Waikiki**

LIBERTY DUNSTAN

Shop 9, Stargate S/C, 76 Charthouse Rd, Waikiki

Ex: Shop 3, Stargate S/C, 76 Charthouse Rd, Waikiki; Ex: Guardian Pharmacy Warnbro

Change of Address:**Woodlake Village Pharmacy**

CRAIG LAKE, LISA PALMER & KRISTINE JARVIS

Shop 4 & 5, Woodlake Village S/C, 20 Sunray Circle, Ellenbrook

Ex: Shop 5, Woodlake Village S/C, 20 Sunray Circle, Ellenbrook

Relocation/Change of Name:**Soul Pattinson Kalamunda**

SAMIA AHMED

Tenancy 2, 37 (Lot 579) Elizabeth St, Kalamunda

Ex: Shop 2, 12 Mead St, Kalamunda; Ex: Kalamunda Dispensary

Pharmacy Closure:**Lincoln Village Pharmacy**

ANDREW DOWNEY

Shop 4, Lincoln Village S/C, McGilvray Ave, Morley

Busselton Discount Drug Store

WARREN OLIVER & JULIE KELLY

Shop 8, Woolworths Busselton, 67 Kent St, Busselton

Ex: 63 Duchess St, Busselton; Ex: Busselton Healthsense Pharmacy

Relocation/Change of Ownership:**Kimberley Pharmacy Services (Broome)**

KIMBERLEY PHARMACY SERVICES P/L (PI: Terry Batalis & Hannah Mann)

Unit 1, Seaview Shopping Centre, 61 Robinson St, Broome

Ex: Unit 27, 39 Carnarvon St, Broome; Ex: Terry Batalis & Hannah Mann