
PHARMACY REGISTRATION BOARD OF WESTERN AUSTRALIA

(A.B.N. 75 635 660 854)

Mr Guy Brandon
Registrar

PO Box 8124
Perth BC WA 6849

Ms Sue Errington-Wood
Assistant Registrar

Level 4, 130 Stirling Street
Perth WA 6000

Telephone: (08) 9328 4388
Facsimile: (08) 9328 4399
Email: pharmacyboard@hbw.com.au
Website: www.pharmacyboardwa.com.au

Guidelines for Hospital Pharmacies

A hospital pharmacy may include one or more locations within the hospital (often referred to as satellites). The Board is aware that the policy of the Pharmaceutical Benefits Branch of the Department of Human Services is that when they approve a hospital it is the approved hospital authority under section 94 of the *National Health Act 1953* (“the Act”) which is provided with the one approval number to supply pharmaceutical benefits to patients receiving treatment **in or at** the Hospital, irrespective of the number of locations within the hospital.

The Board has adopted this “campus” approach to multiple locations within a hospital on the following basis:

- Where there are multiple locations within the hospital, the main dispensary will be considered to be the Major location and all other locations will be referred to as the Minor location.
- The staff at each location must be personally supervised by a pharmacist.
- The pharmacist with overall responsibility for the pharmacy business carried on the hospital is responsible for the pharmacy business carried on at or from the major and minor locations of the registered pharmacy premises.
- Each location (satellite) must be compliant with Schedule 1- Minimum standards of fitness for the competent and safe practice of pharmacy within the Pharmacy Regulation 2010 (“regulations”). The Board may impose a condition on the premises where it is impractical for the premises to comply with Clause 1 (a) and/ or Clause 7 of Schedule 1 of the Regulations.
- Where medicines are supplied directly to a member of the public from the premises, the processes for ensuring a private consultation from those premises would need to be demonstrated.
- If there is an existing pharmacy within a hospital and it is proposed to add an additional location within the same hospital (such as an oncology facility), the Board would treat this as a significant alteration to an existing pharmacy and require the completion of an Application for Significant Alterations.